



Trick-or-Treat Station Guidelines

We hope you will join us for a SPOOKTACULAR good time at the newest Halloween event in town! We are so grateful for your support in making a truly special memory for Utah families during our “Halloween on the High Seas” event. You can sign up to attend as many nights as you’d like. Space is limited, and availability is subject to change.

Dates Available Thursday October 27 Friday October 28 Saturday October 29 Sunday October 30 Monday October 31	Hours Please arrive by 6:00 pm. All trick-or-treat booths must be staffed and ready to go by 6:45 pm. Doors open for guests at 7:00 pm. Booths must remain staffed until the event has closed at 10:30 pm.
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Inclement Weather Plan

Our event will be held rain or shine and all trick-or-treat stations will need to be staffed regardless of weather. You are allowed to bring a pop-up tent if needed, but it must be secured for high winds with weights/sand bags. Booths may be positioned over cement were tents cannot be staked down. Power connections for lights or heaters will not be provided. Battery-powered devices are allowed.

Candy

Please provide enough pieces of candy for each night for an average attendance of 500.

Candy must be:

- Individually wrapped
- 25% of the candy options must be chocolate-based
- Made with sustainably-sourced products (such as palm oil)

Candy must NOT be:

- Penny candy (i.e. starlight mints, butterscotch disks, strawberry buds)
- A choking hazard (hard, small candies)
- Homemade

If you are not able to provide candy, please let us know. We are happy to purchase the candy for you and bill you for the cost.

Booths cannot be left unattended at any point during the event. Please coordinate to have one of your team monitoring your booth and candy at all times.

Decorations and Costumes

Decorating your booth and dressing up as a team is a great way to show the community your Halloween spirit! This year’s theme is pirates, mermaids, and deep-sea animals. We encourage groups to decorate and wear costumes to match the theme.

Decorations must be rated “PG” and cannot include the following:

- o Gore, blood, scary elements
- o Inappropriate, adult, or lewd décor

What to Bring with You

The Aquarium will provide a long table and 2 chairs (complimentary).

In addition to the candy and optional costumes, you are invited to bring the following:

- Bowls or baskets for giving out candy
- Decorations for your booth/table
- Scissors, tape, easels, string or anything you need to attach items to the table/pop-up tent
- Pop-up tent with weights
- Battery-powered outdoor lighting units (i.e., camping lantern)
- Portable propane gas heater
- Promotional signage and/or giveaways

Multiple Nights

If you have a booth reserved for multiple nights, please plan to take all decorations, candy, and items with you at the end of the night as the Aquarium can't be responsible for items left unattended.

Check-in / Load-in / Load-out:

- Check-in will be located on the south side of the plaza.
- Please arrive between 5:45-6:00 pm to allow time to load in your equipment - using a cart (no vehicles allowed in the plaza).
- Booth must be ready by 6:45 pm as doors will open at 7:00 pm.
- Break-down begins once the event has ended at 10:30 pm.
 - Do not break down before this time

Cleanup

Please clean up trash and break down your own space (including dropped candy wrappers).

Agreement

Sign below if you agree to these terms and conditions.

Name (print)

Signature

Date

Phone #

E-mail
