



Position: Summer Camp Teen Volunteer

Reports To: Volunteer Manager and Education Assistant Manager or Education specialist over volunteers

Position Summary:

The Summer Camp Teen volunteer assists LLPA's Education staff to provide support with campers ages 4-17 and assists educators with essential duties and responsibilities during LLPA summer camps.

Benefits: Accepted volunteers will:

- Participate in fun activities, which may include games, science experiments, crafts, animal encounters, and some behind the scenes access, with campers.
- Participate in professional development and coaching from LLPA staff.

Essential Duties and Responsibilities:

- Assist with set up and clean-up of the following: check in/out, classrooms, crafts, activities, etc.
- Assist with camper check in and check out by engaging with campers in games and activities
- Bring supplies and snacks to camp classrooms and assist with distribution and clean-up of these items



- Facilitate camper activities and setup
- Facilitate camper lunch time by ensuring campers clean up after themselves and engaging with campers in games when they finish lunch
- Maintain a safe and organized camp structure by maintaining good behavior, following safety protocols and keeping camper groups together, and engaged
- Other camp tasks at the direction of the Summer Camp Education Assistant Manager, such as but not limited to preparing camp supplies and materials as needed

Requirements:

- Be at least 14 years old by the first day of camp, entering 9-12 grade
- Submit a one-page reference letter from an adult who is not in the applicant's family
- Come to LLPA for an interview with the Volunteer Manager and Education Specialist or Assistant Manager

Critical Skills/Competencies:

- Able to follow instructions
- Comfortable working with kids of all ages
- Curious and excited to learn about science and interpretation
- Reliable, punctual, and safety-conscious

- Positive attitude

Scope of Position:

This is a seasonal position. Summer camp sessions run weekly through June, July, and August. SCT (summer camp teen) volunteers will sign up for at least one full week of camp at a time: Monday-Friday, for full 8:30am-5:00pm shifts. SCT volunteers must commit to a minimum of at least 3 weeks of camp between June and August. SCT volunteers will have a lunch break in the middle of the shift. SCT volunteers will never be alone with campers and will never have full responsibility for campers. SCT volunteers will work with LLPA staff at all times.

Physical Demands of the Job:

- This role may require long periods of standing, walking, and sitting.
- Some lifting, crouching, and kneeling may be required, depending on activities and set up/clean up.
- Working in variable weather conditions.

Special Working Conditions:

While this volunteer description attempts to describe the essential functions of the position, it does not prescribe or restrict the tasks that may be asked of the volunteer.

Support Provided:

It is the responsibility of the Volunteer Manager to:

- Maintain records for all active volunteers.
- Issue all volunteers an identification badge and uniform shirt.
- Provide volunteering orientation.
- Provide ongoing support and assistance with volunteer/staff relationships.
- Administer and provide information regarding opportunities and benefits available for active volunteers.
- Provide a written reference pertaining to the volunteer's experience (hours contributed, length of commitment, job description) as requested.

Coaching Rubric:

LLPA staff will meet with volunteers before their first week of camp. Together, they will practice and train on the skills below. At the end of the volunteer's time with LLPA camps, LLPA staff will meet with the volunteer and discuss the ways they've grown in each of these skills.

- Group speaking
- Awareness of audience
- Judgement
- Ability to discern and articulate operational priorities
- Professional behavior
- Timeliness
- Accurate information conveyed confidently
- Wearing a uniform
- Pride in LLPA and the work!

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- Respect staff and peers
- Introduction to interpretation
- Connecting to deeper meanings and individuals

Loveland Living Planet Aquarium is an equal opportunity employer committed to hiring a diverse workforce and sustaining an inclusive culture. LLPA does not discriminate on the basis of disability, veteran status, or on the basis of other protected class under federal, state, or local laws.

After reviewing this description, please discuss this with your teen. If it still sounds like an opportunity you wish to pursue this summer, please apply online.